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August 10, 2018*

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# Things to Know About Your CDDO

*Your Single  
Point of Entry  
for Douglas  
& Jefferson  
Counties*



**Community  
Developmental  
Disability  
Organization**

[www.cddo.cwood.org](http://www.cddo.cwood.org)

2801 West. 31<sup>st</sup> Street, Lawrence, KS 66047 ▪ Tel. (785) 840-1632 ▪ Fax (785) 842-6102

# What is a CDDO?

A CDDO or Community Developmental Disability Organization is the single point of application, eligibility determination, and referral for individuals and families to obtain services through the developmental disability system in the State of Kansas. CDDOs determine whether a person qualifies for services and work with the person and/or their family or guardian in choosing from an array of service options. In addition to this CDDOs impartially provide information about all types of community services and other resources in the area.

Kansas currently has 27 CDDOs, each of which contract with the Kansas Department for Aging and Disability Services (KDADS) and are assigned a particular county or group of counties in which they are the primary provider of “gate-keeping” services. Cottonwood CDDO's service area includes Douglas and Jefferson Counties.

## **CDDOs are responsible for the following:**

- Implementing policies and procedures
- Reporting information to KDADS
- Ensuring equal access to services
- Annually informing individuals of available services and their rights
- Monitoring of affiliated service providers
- CDDOs organize the following:

## **The Council of Community Members**

The Council of Community Members is made up primarily of individuals with disabilities and their family members, as well as representatives from the CDDO and its Affiliate Providers. The purpose of this council is to make suggestions to the Board of the CDDO, implement the dispute resolution process of the CDDO when necessary, and oversee the development, implementation, and progress reporting of local capacity building plans.

## **The Quality Oversight Committee**

The Quality Oversight Committee is a committee of volunteers made up of persons served, guardians, family members, interested citizens, & provider representatives who monitor the following:

- Services that are paid for are delivered, and services delivered are paid for.
- Services are provided according to state regulation requirements
- Person served has basic health and safety needs met.
- Person served has opportunities to make informed choices about where he/she would like to live and work
- Person served has the right to be treated with respect & is free of abuse/neglect.

***The Information contained in this booklet will be made available in other languages or formats (including large print) upon request. For a complete Resource Directory including links to websites and brochures visit us online at:***

**[www.cddo.cwood.org/resources](http://www.cddo.cwood.org/resources)**

# Eligibility Definition

STATE OF KANSAS  
DEPARTMENT OF SOCIAL AND REHABILITATION SERVICES  
MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES

SUBJECT: Definition of Mental Retardation and Other Developmental Disabilities for the purpose of Program Administration

DATE: July 1, 1992

EFFECTIVE: October 1, 1993

NUMBER: MRDD 92-1

REVISED: November 15, 1995

**BACKGROUND:** Consistent with L. 1995, Chap. 234 (Substitute for H.B. 2458) persons who are mentally retarded or otherwise developmentally disabled are those whose condition presents an extreme variation in capabilities from the general population which manifests itself in the developmental years resulting in a need for life long interdisciplinary services. The following identifies those who, among all persons with disabilities, are the most disabled as defined below:

**Mental Retardation** means substantial limitations in present functioning that is manifested during the period from birth to age 18 years and is characterized by significantly sub-average intellectual functioning existing concurrently with deficits in adaptive behavior including related limitations in two or more of the following applicable adaptive skill areas:

1. Communication
2. Self-care
3. Home living
4. Social skills
5. Community use
6. Self-direction
7. Health & safety
8. Functional academics
9. Leisure
10. Work

**Other Developmental Disability** means a condition such as autism, cerebral palsy, epilepsy, or other similar physical or mental impairment (or a condition which has received a dual diagnosis of Mental Retardation and Mental Illness) and is evidenced by a severe, chronic disability which::

1. is attributable to a mental or physical impairment or a combination of mental and physical impairments, **AND**
2. is manifest before the age of 22, **AND**

3. is likely to continue indefinitely, **AND**
4. results in substantial functional limitations in any three or more of the following areas of life functioning:
  - a. self-care,
  - b. understanding and use of language,
  - c. learning and adapting,
  - d. mobility,
  - e. self-direction in setting goals and undertaking activities to accomplish those goals,
  - f. living independently,
  - g. economic self-sufficiency, **AND**

To further clarify substantial functional limitations refer to the Eligibility Determination Instrument in *Mental Health and Retardation Services, Division of MR/DD Services, Case Management Handbook*.

5. It reflects a need for a combination and sequence of special, interdisciplinary or generic care, treatment or other services which are lifelong, or extended in duration and are individually planned and coordinated, **AND**
6. **Does not include individuals who are solely severely emotionally disturbed or seriously and persistently mentally ill or have disabilities solely as a result of infirmities of aging.**

**For Children under the age of six**, developmental disability means a severe, chronic disability that meets all of the following criteria:

1. is attributable to a mental or physical impairment or a combination of mental and physical impairments, **AND**
2. is likely to continue indefinitely, **AND**
3. results in at least three developmental delays as measured by qualified professionals using appropriate diagnostic instruments or procedures, **AND**
4. reflects a need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services which are lifelong or extended in duration and are individually planned and coordinated, **AND**
5. does not include individuals who are solely severely emotionally disturbed or seriously and persistently mentally ill.

# I/DD Waiver Services

## Residential Supports

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**For Adults:** These are provided for individuals 18 years of age or older, and must occur in a setting, without regard to siblings, where the person does not live with someone who meets the definition of family, and are provided by entities licensed by KDADS-CSP. This service provides assistance, acquisition, retention, and/or improvement in skills related to activities of daily living such as but not limited to: Personal grooming, Cleanliness, Bed making, Household chores, Eating, Food preparation, Social and adaptive skills necessary to enable the individual to reside in a non-institutional setting.

**For Children:** These are available to minor children, ages 5 - 21 (eligibility ends on the 22nd birthday) who are determined eligible for the Medicaid Program through a waiver of requirements relating to the deeming of parental income. Children's Residential Supports shall be provided in a family foster home licensed by KDHE.

## Day Supports

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These are provided by KDADS-CSP licensed entities for individuals 18 years of age or older. These services include regularly occurring activities that provide a sense of participation, accomplishment, personal reward, personal contribution, or remuneration and thereby serve to maintain or increase adaptive capabilities, productivity, independence or integration and participation in the community. Day Supports also include the provision of pre-vocational services which are aimed at preparing an individual for paid or unpaid employment, but are not job-task oriented.

These services include teaching such concepts as compliance, attendance, task completion, problem solving and safety. Such activities shall be appropriate for or lead to a lifestyle as specified in the individual's Person Centered Support Plan. These opportunities can include: Socialization, Recreation, Community inclusion, Adult education, & Skill development in the areas of employment, transportation, daily living, self-sufficiency, and resource identification and acquisition.

## Supported Employment

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Supported Employment is competitive work in an integrated setting with on-going support services for individuals who have DD. Competitive work is defined as compensated work in accordance with the Fair Labor Standards Act. An integrated work setting is a job site that is similar to that of the general work force. Such work is supported by any activity needed to sustain paid employment by persons with disabilities.

## Specialized Medical Care

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This service provides long-term nursing support for medically fragile and technology dependent individuals. The required level of care must provide medical support for a beneficiary needing ongoing, daily care that would otherwise require the beneficiary to be in a hospital. The intensive medical needs of the beneficiary must be met to ensure the person can live outside of a hospital or ICF/ID. For the purpose of this waiver, a provider of specialized medical care must be a registered nurse (RN), a licensed practical nurse (LPN) under the supervision of an RN, or another entity designated by the Kansas Department for Aging and Disability Services.

Providers of this service must be trained with the medical skills necessary to care for and meet the medical needs of beneficiaries within the scope of the State's Nurse Practice Act. The service may be provided in all customary and usual community locations including where the beneficiary resides and socializes.

## Self-Directed Supports

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These are an array of supports consisting of Financial Management Services, Personal Care Services, Overnight Respite Care, and Sleep Cycle Support that are available to individuals who reside with a person/persons who meet the definition of family or in a setting that would otherwise be licensed. These services provide necessary support for individuals in order to meet their daily living needs and/or to ensure continuation of stay in their current setting. These services also provide for paid staff to perform essential in-home assistance any hour of the day or night, in the absence or presence of non-paid care givers, as determined to meet the individual's needs. Family is defined as any person immediately related to the individual. Specifically: parents (including adoptive parent), grand-parents, spouses, aunts, uncles, sisters, brothers, first cousins and any step-family relationships.

**Personal Care Services** allows the person to self-direct residential supports, day supports, or supports in their family home. These services provide necessary one-on-one assistance both in the home and community. This services includes assisting with activities of daily living such as bathing, grooming, toileting, transferring, health maintenance activities, feeding, mobility and exercises, socialization and recreational activities. The PCS supports the individual in accessing medical services and normal daily activities by accompanying the individual to accomplish tasks based on their assessed needs. It is the expectation that individuals who need assistance with instrumental activities of daily living (IADL) tasks receive those supports from informal supports, if available. These informal supports may include relatives or friends that live with the individual and should be relied on for IADL assistance unless there are extenuating or specific circumstances that have been documented in the plan of care. No time will be allowed on the Plan of Care for PCS to complete activities that can be provided by the informal supports. These tasks include but are not limited to the following: lawn care, snow removal, shopping, ordinary housekeeping, laundry, or meal preparation.

**Overnight Respite Care** services are provided to individuals who live with someone meeting the definition of family, or are provided to children in custody residing in a setting that does not meet the definition of family. Respite Care is designed to provide relief for the individual's family member who serves as an unpaid primary care giver. Respite is necessary for families who provide constant care for individuals so family members are able to receive periods of relief for vacations, holidays & scheduled time off periods.

### Enhanced Care Services

ECS provides supervision and/or non-nursing physical assistance during a person's normal sleeping hours in his/her place of residence. ECS are available to a person who demonstrates an assessed need for a minimum of 6 hours of sleep support within a 24 hour period and the assessed need cannot be met by the use of personal emergency response services, informal supports, or another service. The ECS worker shall be available to provide immediate supervision or physical assistance with tasks such as, but not limited to, toileting, transferring, mobility, and medication reminders. The ECS worker shall be prepared and capable of contacting a doctor, hospital, or medical professional in the event of an emergency. ECS can be provided as a self-directed or agency directed service.

## Agency-Directed Supports

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**Personal Care Services (Supportive Home Care)** are provided by an Agency (not self-directed by the person receiving services) to assist a person living with someone meeting the definition of family or a child in custody. Family is defined as any person immediately related to the individual. Specifically: Parents (including adoptive parent), grand-parents, spouses, aunts, uncles, sisters, brothers, first cousins and any step-family relationships. These are individualized (one-to-one) services that provide direct assistance with: Daily living / personal adjustment, Attendant care, Assistance with meds that are ordinarily self-administered, Accessing medical care, Supervision / Reporting changes in condition & needs, Extension of therapy services, Ambulation/exercise, Household services essential to health care at home or performed in conjunction with assistance in daily living (such as shopping, preparing meals, bathing, using appliances, dressing, feeding, making bed, laundry, & cleaning the bathroom & kitchen). It is the expectation that individuals who need assistance with instrumental activities of daily living (IADL) tasks receive those supports from informal supports, if available. These informal supports may include relatives or friends that live with the individual and should be relied on for IADL assistance unless there are extenuating or specific circumstances that have been documented in the plan of care. No time will be allowed on the Plan of Care for PCS to complete activities that can be provided by the informal supports. These tasks include but are not limited to the following: lawn care, snow removal, shopping, ordinary housekeeping, laundry, or meal preparation.

## Wellness Monitoring

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This is a process whereby a registered nurse evaluates the level of wellness of a consumer to determine if the consumer is properly using medical health services as recommended by a physician and if the health of the consumer is sufficient to maintain him/her in his/her place of residence without more frequent skilled nursing intervention. This includes checking and/or monitoring the following: Orientation to surroundings, Skin characteristics, Edema, Personal hygiene, Blood Pressure, Respiration, Pulse, Adjustments to medication.

## Assistive Services

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These are supports or items that meet an individual's assessed need by improving and/or promoting the person's health, independence, productivity, or integration into the community, and are directly related to the individual's Person Centered Support Plan with measurable outcomes.

Examples include, but are not limited to wheelchair modifications, ramps, lifts, modifications to bathrooms and kitchens (specifically related to accessibility), and assistive technology (i.e. items that improve communication, mobility or assist with activities of daily living or instrumental activities of daily living in the home and work place).

## Medical Alert Rental

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This service provides support to a consumer who has a medical need that could become critical at any time. The medical alert device is a small instrument carried or worn by the consumer which, by the push of a button, automatically dials the telephone of a predetermined responder who will answer the call for help. The following are examples of medical needs that might require this service: quadriplegia, severe heart conditions, difficult to control diabetes, severe convulsive disorders, severe chronic obstructive pulmonary disease, & head injury.

## Non-I/DD Waiver Funding / Service Options:

**Vocational Rehabilitation (VR) Services** is a separate funding source from the I/DD waiver that helps Kansas citizens with disabilities find employment. The services provided are customized according to each person's unique needs, skills, interests and abilities. You can apply for VR and remain on the I/DD Waiver waiting list. Services may include physical and mental restoration services such as artificial limbs, psychotherapy, and physical therapy, training, aids, and other adaptive devices, job placement services, student services, supported employment and referral to other services.

Website: [www.dcf.ks.gov/services/RS/Pages/Employment-Services.aspx](http://www.dcf.ks.gov/services/RS/Pages/Employment-Services.aspx)

**Douglas County DCF** (Kansas City Region)  
1901 Delaware, Lawrence, KS 66046  
Tel: (785) 832-3896  
Tel: (785) 832-3700

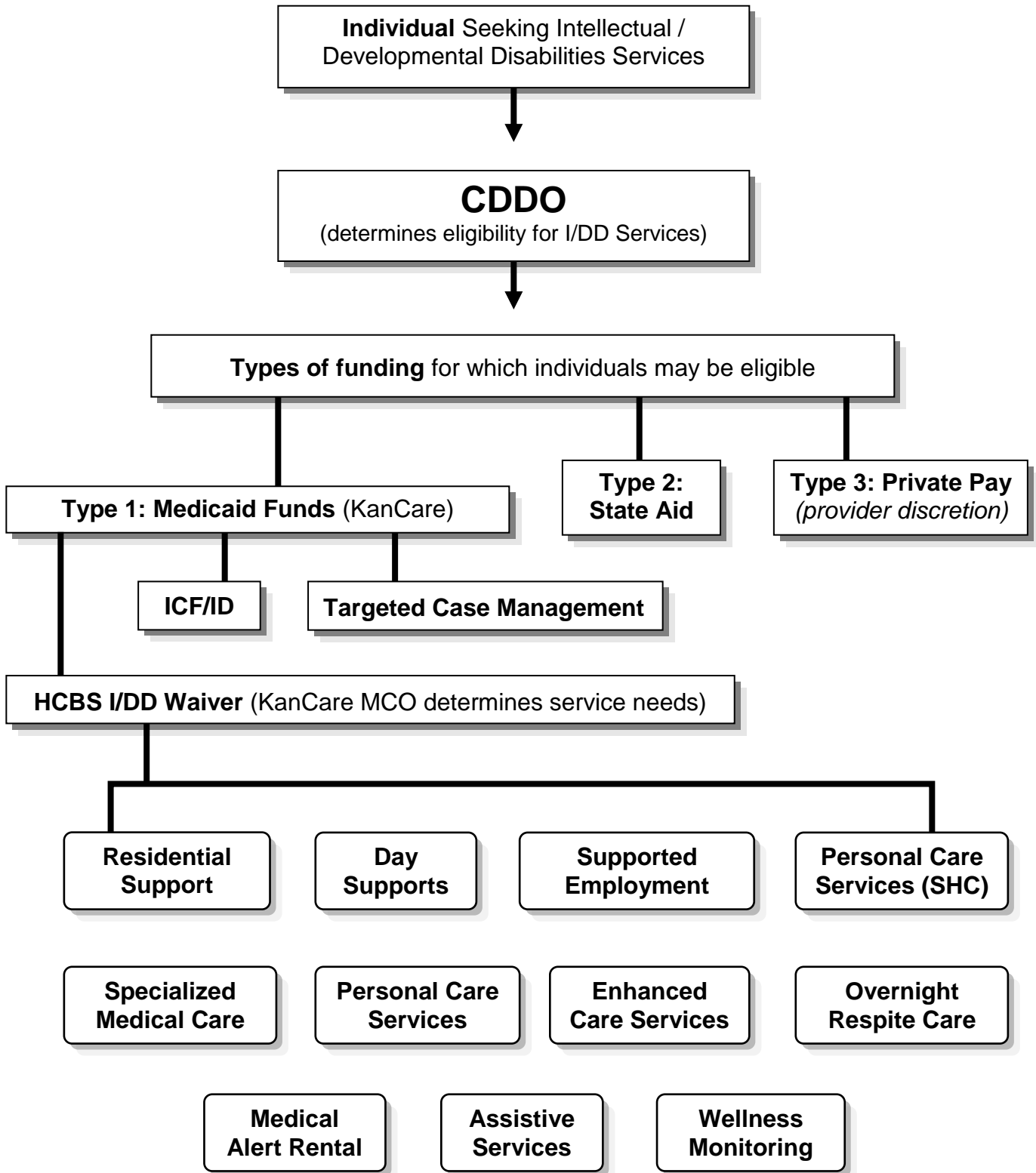
**Jefferson County DCF** (East Region)  
500 SW Van Buren, Topeka, KS 66603  
Tel: (785) 296-4424  
Tel: (785) 296-2500

**Working Healthy WORK Program** is another separate funding source that offers people with disabilities who are working or interested in working the opportunity to get or keep Medicaid coverage while on the job. Website: [www.kdheks.gov/hcf/workinghealthy](http://www.kdheks.gov/hcf/workinghealthy)

**Douglas County:** (913) 279-7173

**Jefferson County:** (785) 296-5136

# Funding Sources and Services








# Cottonwood CDDO Affiliated Providers

## TARGETED CASE MANAGEMENT

<b>A Step Above, LLC</b> (Sara Cuevas)  19825 Rosewood, Stillwell, KS 66085	<a href="mailto:scuevas.astepabove@gmail.com">scuevas.astepabove@gmail.com</a> Tel: (913) 522-7523
<b>Achievement Services for Northeast Kansas, Inc.</b> (Dave Hager)  P.O. Box 186, 215 N. 5 <sup>th</sup> St., Atchison, KS 66002	<a href="mailto:dave@asnek.org">dave@asnek.org</a> Tel:(913) 367-2432 Fax:(913) 367-0370
<b>Caring &amp; Compassionate Care</b> (Shawna Link)  220 SW 33rd Suite 101, Topeka, KS 66611	<a href="mailto:slink4@ccc.kscoxmail.com">slink4@ccc.kscoxmail.com</a> Tel:(785) 215-8127 Fax:(785) 408-8088
<b>Community Living Opportunities</b> (Stephanie Thorne)  2113 Delaware St, Lawrence, KS 66046	<a href="mailto:stephaniethorne@clokan.org">stephaniethorne@clokan.org</a> Tel:(785) 865-5520 Fax:(785) 865-5695
<b>Cottonwood, Inc.</b> (Janet Fouche-Schack) 2801 W. 31 <sup>st</sup> St, Lawrence, KS 66047	<a href="mailto:jfoucheschack@cwood.org">jfoucheschack@cwood.org</a> Tel:(785) 842-0550 Fax:(785) 842-6102
<b>Joni Beard Case Management</b> (Joni Hybsha)  827 Elm St., Lawrence, KS 66044 (Accepts Sunflower Members only)	<a href="mailto:jonibeardcms@yahoo.com">jonibeardcms@yahoo.com</a> Tel:(785) 840-5898 Fax:(785) 856-0127
<b>Monaco &amp; Associates</b> (Dave Skinner) 4123 SW Gage Center Dr. Suite 130, Topeka, KS 66604	<a href="mailto:dave@monacoassociates.com">dave@monacoassociates.com</a> Tel:(785) 272-5501 x114 Fax:(785) 272-5152
<b>Serenity Case Management</b> (Elizabeth Barkley) 1001 Miami St., Baldwin City, KS 66006	<a href="mailto:ebarkley.serenity@gmail.com">ebarkley.serenity@gmail.com</a> Tel:(785) 418-9191
<b>Sheltered Living Inc.</b> (Tim Gorton)  3401 SW Harrison St., Topeka, KS 66611	<a href="mailto:tgorton@shelteredliving.org">tgorton@shelteredliving.org</a> Tel:(785) 233-2566 Fax:(785) 233-2556
<b>Steadfast Advocacy for Meaningful Independence</b> (Samantha Boldra)  614 N. 14th St., Sabetha, KS 66534	<a href="mailto:samantha@samillc.org">samantha@samillc.org</a> Tel:(785) 285-8424
<b>TARC</b> (Eileen Doran)  2701 SW Randolph, Topeka, KS 66611	<a href="mailto:edoran@tarcinc.org">edoran@tarcinc.org</a> Tel:(785) 232-0597 Fax:(785) 232-3770
<b>The Arc of Douglas County</b> (Barb Bishop)  2518 Ridge Ct. Room 238, Lawrence, KS 66046	<a href="mailto:BBishop@TheArcDCKS.org">BBishop@TheArcDCKS.org</a> Tel:(785) 749-0121 Fax:(785) 749-0103

-  Providers who are "Limited Licensure" – Can serve no more than 2 individuals
-  Providers not currently accepting referrals (as of the date posted on the front of this CDDO Choice Booklet)
-  Providers who serve only male consumers
















## DAY SUPPORTS PROVIDERS

<b>Bethesda Lutheran Communities</b> ( <i>Tasha Foster</i> ) 14150 W. 113 <sup>th</sup> St., Shawnee Mission, KS 66215	(913) 906-5000 <a href="mailto:tasha.foster@mailblc.org">tasha.foster@mailblc.org</a>
<b>Bridge Builders Lawrence LLC</b> ( <i>Denise Stahl</i> )  3101 Rimrock., Lawrence, KS 66047	(785) 550-5882 <a href="mailto:denise.jensen.stahl@gmail.com">denise.jensen.stahl@gmail.com</a>
<b>Bridge Point Community Supports</b> ( <i>Michael Tubbs</i> ) 2400 Franklin Rd., Suite A, Lawrence, KS 66046	(785) 856-2081 <a href="mailto:bridgepointcs.kan@gmail.com">bridgepointcs.kan@gmail.com</a>
<b>Carpe Diem Community Living</b> ( <i>Erick Ogwangi</i> ) 3200 Haskell Lane Suite 160, Lawrence, KS 66046	(316) 587-5232 <a href="mailto:erickogwangi@gmail.com">erickogwangi@gmail.com</a>
<b>Community Living Opportunities</b> ( <i>Stephanie Thorne</i> ) 2113 Delaware St, Lawrence, KS 66046	(785) 865-5520   (785) 979-1922 <a href="mailto:stephaniethorne@clokan.org">stephaniethorne@clokan.org</a>
<b>Cottonwood, Inc.</b> ( <i>Janet Fouche-Schack</i> ) 2801 W. 31 <sup>st</sup> St, Lawrence, KS 66047	(785) 842-0550 <a href="mailto:jfoucheschack@cwood.org">jfoucheschack@cwood.org</a>
<b>Equi-Venture Farms, LLC</b> ( <i>Ben Swinnen</i> ) PO Box 210 Auburn, KS 66402	(785) 478-4148 <a href="mailto:ben@equiventurefarmsllc.com">ben@equiventurefarmsllc.com</a>
<b>Mosaic</b> ( <i>Mark Gonzalez</i> ) 8047 Parallel Parkway, Kansas City, KS 66112	(913) 788-8400 <a href="mailto:mark.gonzalez@mosaicinfo.org">mark.gonzalez@mosaicinfo.org</a>
<b>TARC - Self Determination</b> ( <i>Delores Cummings</i> )  2701 SW Randolph, Topeka, KS 66611	(785) 232-0597 ext. 315 <a href="mailto:dkcumings@tarcinc.org">dkcumings@tarcinc.org</a>
<b>The Bittersweet Homestead</b> ( <i>Loretta Hiatt</i> ) 3181 Chautauqua Road, Holton, KS 66436	(785) 872-3719 <a href="mailto:lorettajhiatt@gmail.com">lorettajhiatt@gmail.com</a>
<b>WCRF</b> ( <i>Bob &amp; Martha Banning</i> )  1033 College Blvd., Lawrence, KS 66049	(785) 843-2233 <a href="mailto:mblks33@gmail.com">mblks33@gmail.com</a>

## RESIDENTIAL PROVIDERS FOR CHILDREN

<b>Calm</b> ( <i>Amy Harmon</i> ) 9 W. 5 <sup>th</sup> , Emporia, KS 66801	(620) 208-6144 <a href="mailto:amyh.calm@gmail.com">amyh.calm@gmail.com</a>
<b>Community Living Opportunities</b> ( <i>Stephanie Thorne</i> ) 2113 Delaware St, Lawrence, KS 66046	(785) 865-5520   (785) 979-1922 <a href="mailto:stephaniethorne@clokan.org">stephaniethorne@clokan.org</a>
<b>Kaw Valley Center</b> ( <i>Amy Cunningham</i> ) 21350 W. 153rd St, Olathe, KS 66061	(913) 322-4900 <a href="mailto:acunningham@kvc.org">acunningham@kvc.org</a>
<b>TFI Family Services</b> ( <i>Jennifer Sannan</i> ) 217 E. 4 <sup>th</sup> Street, Topeka, KS 66603	(785) 272-3637   (877) 921-4114 <a href="mailto:admission@admissionsolutions.org">admission@admissionsolutions.org</a>
<b>TARC</b> ( <i>Cathie Huckins</i> ) 2701 SW Randolph, Topeka, KS 66611	(785) 506-8631 <a href="mailto:chuckins@tarcinc.org">chuckins@tarcinc.org</a>

## RESIDENTIAL PROVIDERS FOR ADULTS

<b>Autism Enhancement (*L.L.)</b> ( <i>Judy Talbot</i> )   14808 South Alden, Olathe, KS 66062	(913) 706-6404 <a href="mailto:Judylynn2@outlook.com">Judylynn2@outlook.com</a>
<b>Bethesda Lutheran Communities</b> ( <i>Tasha Foster</i> ) 14150 W. 113 <sup>th</sup> St., Shawnee Mission, KS 66215	(913) 906-5000 <a href="mailto:tasha.foster@mailblc.org">tasha.foster@mailblc.org</a>
<b>Bridge Builders Lawrence L.L.C.</b> ( <i>Denise Stahl</i> )   3101 Rimrock., Lawrence, KS 66047	(785) 550-5882 <a href="mailto:denise.jensen.stahl@gmail.com">denise.jensen.stahl@gmail.com</a>
<b>Bridge Point Community Supports</b> ( <i>Michael Tubbs</i> ) 3242 Huntington Rd., Lawrence, KS 66049	(785) 856-2081 <a href="mailto:bridgepointcs.kan@gmail.com">bridgepointcs.kan@gmail.com</a>
<b>Carpe Diem Community Living</b> ( <i>Erick Ogwangi</i> )  3200 Haskell Lane Suite 160, Lawrence, KS 66046	(316) 587-5232 <a href="mailto:erickogwangi@gmail.com">erickogwangi@gmail.com</a>
<b>Community Living Opportunities</b> ( <i>Stephanie Thorne</i> ) 2113 Delaware St, Lawrence, KS 66046	(785) 865-5520   (785) 979-1922 <a href="mailto:stephaniethorne@clokan.org">stephaniethorne@clokan.org</a>
<b>Cottonwood, Inc.</b> ( <i>Janet Fouche-Schack</i> ) 2801 W. 31 <sup>st</sup> St, Lawrence, KS 66047	(785) 842-0550 <a href="mailto:jfoucheschack@cwood.org">jfoucheschack@cwood.org</a>
<b>Equi-Venture Farms, LLC</b> ( <i>Ben Swinnen</i> ) PO Box 210 Auburn, KS 66402	(785) 478-4148 <a href="mailto:ben@equiventurefarmsllc.com">ben@equiventurefarmsllc.com</a>
<b>Mosaic</b> ( <i>Mark Gonzalez</i> ) 8047 Parallel Parkway, Kansas City, KS 66112	(913) 788-8400 <a href="mailto:mark.gonzalez@mosaicinfo.org">mark.gonzalez@mosaicinfo.org</a>
<b>Residential Alternatives</b> ( <i>Judy Condra</i> )   2204 Crossgate Drive, Lawrence, KS 66044	(785) 766-8634 <a href="mailto:jconresalt@sbcglobal.net">jconresalt@sbcglobal.net</a>
<b>Rosewood Services</b> ( <i>Josh Saunders</i> )  4000 W. 6th St., Ste B # 117, Lawrence, KS 66049	(785) 218-5206 <a href="mailto:rosewoodSSI@gmail.com">rosewoodSSI@gmail.com</a>
<b>TARC (Self Determination)</b> ( <i>Dolores Cummings</i> )  2701 SW Randolph, Topeka, KS 66611	(785) 232-0597 ext. 315 <a href="mailto:dkcummings@tarcinc.org">dkcummings@tarcinc.org</a>
<b>Valiant Endeavors</b> ( <i>Mary Ann Dvorchek</i> )   1201 North Kentucky, Iola, KS 66749	(620) 365-1802 <a href="mailto:madvor@cox.net">madvor@cox.net</a>
<b>WCRF</b> ( <i>Bob &amp; Martha Banning</i> )   1033 College Blvd., Lawrence, KS 66049	(785) 843-2233 <a href="mailto:mblks33@gmail.com">mblks33@gmail.com</a>
<b>Weems Residential Services Limited</b> ( <i>Tammi Weems</i> )   14133 70th Street, Oskaloosa Ks 66066	(785) 840-8461 <a href="mailto:tamraweems@yahoo.com">tamraweems@yahoo.com</a>

## SUPPORTED EMPLOYMENT PROVIDERS

<b>Bethesda Lutheran Communities</b> ( <i>Tasha Foster</i> ) 14150 W. 113 <sup>th</sup> St., Shawnee Mission, KS 66215	(913) 906-5000 <a href="mailto:tasha.foster@mailblc.org">tasha.foster@mailblc.org</a>
<b>Community Living Opportunities</b> <i>Stephanie Thorne</i> 2113 Delaware St, Lawrence, KS 66046	(785) 979-1922   (785) 865-5520 <a href="mailto:stephaniethorne@clokan.org">stephaniethorne@clokan.org</a>
<b>Cottonwood, Inc. (JobLink)</b> <i>Janet Fouche-Schack</i> 2801 W. 31 <sup>st</sup> St, Lawrence, KS 66047	(785) 842-0550 <a href="mailto:jfoucheschack@cwood.org">jfoucheschack@cwood.org</a>


## PERSONAL CARE SERVICES (Self-Directed FMS)

<b>Another Day, Inc.</b> ( <i>Lorraine Dold</i> ) 11802 W. 77 <sup>th</sup> Street, Lenexa, KS 66214	(913) 599-2221 <a href="mailto:Office@anotherday.info">Office@anotherday.info</a>
<b>Helpers, Inc.</b> ( <i>Stacy Jones</i> ) 15540 Pflumm Rd., Olathe, KS 66062	(913) 322-7212 <a href="mailto:stacy.jones@Helpersinc.org">stacy.jones@Helpersinc.org</a>
<b>Independence, Inc.</b> ( <i>Joyce Ward</i> ) 2001 Haskell, Lawrence, KS 66046	(785) 841-0333 <a href="mailto:jward@independenceinc.org">jward@independenceinc.org</a>
<b>Life Patterns, Inc.</b> ( <i>Jon Gerdel</i> ) 3300 SW 29th Street Suite 100, Topeka, KS 66614	(785) 273-7189 <a href="mailto:jon@lifepatternsks.org">jon@lifepatternsks.org</a>
<b>Payroll Plus of Kansas, Inc.</b> ( <i>Eva Martins</i> ) P.O. Box 418, 101 W. Mexitili, Montezuma, KS 67867	(888) 527-2658 <a href="mailto:payrollplus5@ucom.net">payrollplus5@ucom.net</a>
<b>Resource Center for Independent Living</b> P.O.Box 257, 1137 Laing, Osage City, KS 66523	(785) 528-3106 (800) 580-7245
<b>Topeka Indep. Living Resource Center</b> ( <i>Ami Hyten</i> ) 501 SW Jackson, Suite 100, Topeka, KS 66603	(800) 443-2207 <a href="mailto:ahyten@tilrc.org">ahyten@tilrc.org</a>

## PERSONAL CARE SERVICES (Agency-Directed SHC)

<b>Trinity In-Home Care</b> ( <i>Caitlin Schmidt</i> )  2201 W. 25 <sup>th</sup> St., Suite Q, Lawrence, KS 66047	(785) 842-3159 <a href="mailto:Caitlin@tihc.org">Caitlin@tihc.org</a>
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## WELLNESS MONITORING

<b>Bethesda Lutheran Communities</b> ( <i>Tasha Foster</i> ) 14150 W. 113 <sup>th</sup> St., Shawnee Mission, KS 66215	(913) 906-5000 <a href="mailto:tasha.foster@mailblc.org">tasha.foster@mailblc.org</a>
<b>Community Living Opportunities</b> ( <i>Stephanie Thorne</i> ) 2113 Delaware St, Lawrence, KS 66046	(785) 865-5520   (785) 979-1922 <a href="mailto:stephaniethorne@clokan.org">stephaniethorne@clokan.org</a>
<b>Cottonwood, Inc.</b> ( <i>Janet Fouche-Schack</i> )  2801 W. 31 <sup>st</sup> St, Lawrence, KS 66047	(785) 842-0550 <a href="mailto:jfoucheschack@cwood.org">jfoucheschack@cwood.org</a>

## SPECIALIZED MEDICAL CARE PROVIDERS

<b>Carestaf, Inc.</b> ( <i>Mary Fernau</i> ) 8001 College Blvd. Suite 250, Overland Park, KS 66210	(913) 498-2888 <a href="mailto:dbrown@carestaf.com">dbrown@carestaf.com</a>
<b>Craig Home Care</b> 506 SW 10 <sup>th</sup> St., Topeka, KS 66612-1606	(785) 232-8221 <a href="mailto:sandrag@craighomecare.com">sandrag@craighomecare.com</a>

## MEDICAL ALERT RENTAL

<b>MedScope America Corporation</b> ( <i>Intake Department</i> ) 112 SW 7 <sup>th</sup> St., Suite 3C, Topeka, KS 66603	(800) 645-2060 <a href="mailto:referrals@medscope.org">referrals@medscope.org</a>
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# What is Case Management / Person-Centered Plan?

Case management services are those that assist the individual in gaining access to medical, social, educational, and other needed services. Targeted case management includes any or all of the following services:

- Helps you set and reach desired goals.
- Helps keep your services working (together and separately.)
- Advocates for the people they serve. (i.e. they support your interests.)
- Every eligible person can receive service coordination if he/she chooses.
- Case management for eligible persons is funded through state and federal funds at no out of pocket cost to the consumer.

**Transition and Portability-Including the planning of and arranging for services to follow the person when the person:**

- Moves from school to the adult world;
- Moves from an institution to community alternatives;
- Moves from one kind of service setting to another;
- Moves from one provider to another provider;
- Moves from one service area to another service area

**Development of a specific support care plan** that is based on the information collected through the assessment, specifying the goals and actions to address the medical, social, educational, and other service needs of the individual. The PCSP includes activities such as ensuring the active participation of the eligible individual, and working with the individual (or legal representative) and others to develop such goals, and identify a course of action to respond to the assessed needs of the eligible individual.

- It helps to help an individual obtain needed services including,
- The plan is written down / developed by the individual and their support network.
- Contains a well thought out strategy of support for a person to help them live their life.
- And it is approved in writing by the person and/or their guardian.

**Who will help make and support the plan?**

You as well as your family, guardians, friends, case manager, support staff, experts, co-workers. etc...This is a plan that is developed in collaboration with many different people. Every effort should be made to see that it reflects what you want your life to be. This is a shared responsibility.

**What is included in a description of my life?**

What type of setting you want to live in. With whom you want to live. What work or other valued activity you want to do. With whom you want to socialize. In what social, leisure, religious, or other activities you want to participate. Everything in this outline should be addressed in the plan. If you can not get everything you need, then the next best options should be identified.

**What if I am not quite equipped to achieve my goals in life?**

Your plan should include a list and description of things necessary to assist you to achieve your preferred lifestyle, such as: training, equipment, services, and natural supports (family, friends, and community resources)

## Choosing or Changing Service Providers

If you are choosing a provider for the first time or interested in changing any providers you can do so at any time. In order to begin this process contact the Cottonwood CDDO at **(785) 840-1632**.

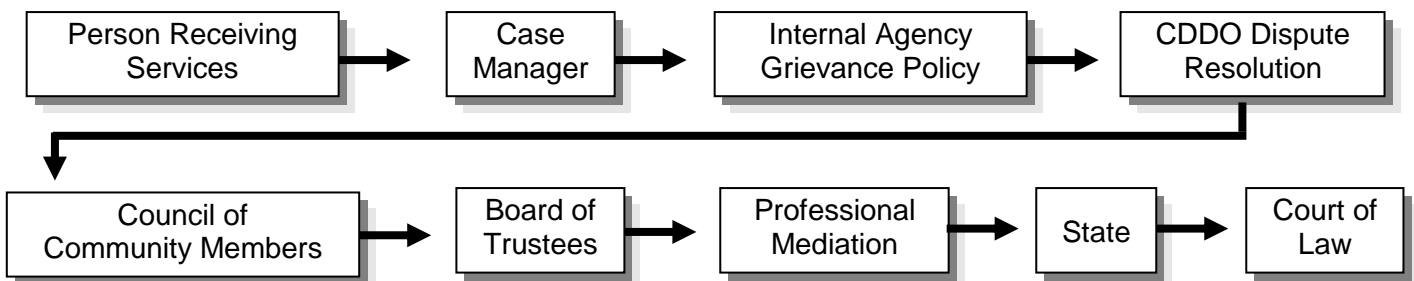
The CDDO will be able to provide you with information on how to select the appropriate service provider as well as the availability status of all service providers in the Douglas/Jefferson County area. The most up-to-date list of Service providers is always available on our website at: [www.cddo.cwood.org/services](http://www.cddo.cwood.org/services)

### Continuity & Portability:

If you move from one community in Kansas to another, your funding goes with you. Once you have started receiving services, you will continue to receive services as long as you still live in Kansas, you remain eligible for services, and the funding is available.

### Dispute Resolution Process

You may contact the CDDO any time you have a concern about your services or follow the process outlined below.



### Abuse, Neglect, or Exploitation

**Report Online:** <http://www.dcf.ks.gov/Pages/Report-Abuse-or-Neglect.aspx>

If you suspect a child is being abused or neglected, please telephone the **Kansas Protection Report Center at 1-800-922-5330**. Every call is taken seriously and every effort will be made to protect your identity. Telephone lines are staffed 24 hours a day. In the event of an emergency contact your local law enforcement or call 911. For more information go to:

<http://www.dcf.ks.gov/services/PPS/Pages/ChildProtectiveServices.aspx>

To report suspected abuse, neglect or exploitation of an adult in the community, please telephone the **Kansas Protection Report Center at 1-800-922-5330**. Every call is taken seriously. Telephone lines are staffed 24 hours a day. In the event of an emergency contact your local law enforcement or call 911. For more information go to:

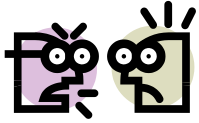
<http://www.dcf.ks.gov/services/PPS/Pages/APS/AdultProtectiveServices.aspx>

If you are a **mandatory reporter** and would like to report child or adult abuse or neglect electronically, please use the new Kansas Intake/Investigation Protection System:

<http://www.dcf.ks.gov/services/PPS/Pages/KIPS/KIPSWebIntake.aspx> When using the electronic report please make note of the first question at the top of the form indicating child or adult type.

**Know your Rights:** Kansans with developmental disabilities are guaranteed the same rights that non-disabled Kansans have, unless otherwise limited by provision of law or court order. The following page details some specific rights. (see further information on the next page)

# Consumer Rights

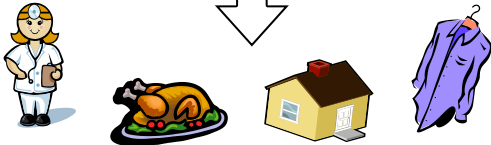


Others cannot hurt you physically or with words.

You have the right to Privacy, when you want.



You have the right to basic needs such as food, clothing, medical care, and a home.



You can have visitors, mail, & phone calls where you live. You have the right to visit with friends and family in public and in private.



You have the right to vote.



You have the right to choose and practice your religion or faith.

You have the right to manage your own money to the extent you are able, or you can receive help with it.

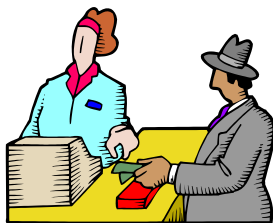


Medications that you take for behaviors are okayed by you, before you take them.

Also, work is your choice. And you must be paid for your work.



You have the right to Receive Buy & Use your own possessions.



You have the right to be treated with dignity and respect. Others should treat you fairly and the same as anyone else.



You should always be included in discussions and decisions regarding your life, including your Person-Centered Plan.

You have the right to see your records, file a complaint, or use the legal system.



## Do you know about Open Enrollment as a KanCare member?

You will receive your open enrollment packet 30 days before your one-year anniversary in KanCare. If you were added to someone's existing KanCare case, you will be up for open enrollment the same time as your family's case. After you receive your open enrollment packet, you will have until 60 days past your KanCare anniversary date to make changes to your KanCare health plan.

Open enrollment means you can change your plan if you want to be covered by a different plan, or you can keep your same health plan. If you are happy with your current health plan, you do not need to do anything at all. Again, if you do not want to change health plans, you will automatically be re-enrolled in your same plan. But if you want to change your health plan, you will need to let us know by following the instructions in the packet mailed to you on the anniversary date of when you joined KanCare.

All members will have 60 days to review their open enrollment packet and decide whether or not they want to stay in their plan or change to a different plan.

## There are 3 plans to choose from



800-600-4441, TTY: 711



877-644-4623  
TTY: 888-282-6428



877-542-9238  
TTY: #771

## There are 3 ways to choose your plan

1. Enroll online at: <https://www.kmap-state-ks.us/hcp/member>
2. Call the Enrollment Center at 1-866-305-5147 (TDD/TTY 1-800-766-3777)
3. Mail the KanCare Enrollment Form that you receive in your packet.

## Things to Know

- Make a list of your providers. These are your doctors, hospital, pharmacy, in home service providers, and any other providers you see. Check to make sure the providers you use for all services are signed up with the plan you choose.
- You **must have active eligibility** to stay enrolled with the plan each month.
- You will be able to change your plan one time each year. You will be told when you can make a change.

**To change plans call: 1-866-305-5147**

**Para cambiar planes llame: 1-866-305-5147**



# STATE OF KANSAS

DEPARTMENT FOR AGING AND DISABILITY  
SERVICES  
COMMUNITY SERVICES AND PROGRAMS  
COMMISSION  
503 SOUTH KANSAS AVENUE  
TOPEKA, KS 66603-3404



PHONE: (785) 296-3537  
FAX: (785) 296-0256  
kdads.wwwmail@ks.gov  
www.kdads.ks.gov

GOVERNOR JEFF COLYER, M.D.  
TIMOTHY KECK, SECRETARY

## **Rights for Individuals with Intellectual/Developmental Disabilities (IDD)**

The Community Developmental Disability Organization (CDDO) is responsible for carrying out the duties as described in Kansas law and regulation (K.S.A. 39-1801 et seq. and K.A.R. 30-63-1 and 30-64-01 et seq. and for purposes of CDDO compliance with K.A.R. 30-64-22(e)(2).

As an individual who is receiving services from the State of Kansas IDD Waiver or has been placed on the IDD Waiver waitlist, my core rights in connection with the CDDO are as follows:

1. The right to have help getting the community services of my choice once I have been determined eligible for the HCBS IDD Waiver by KDADS based on my disability and finances.
2. The right to choose which targeted case management services I'd like to receive, from a provider affiliated with my CDDO.
3. The right to choose whether or not I'd like to have a targeted case manager if I am currently on the IDD waiver waitlist.
4. The right to receive services without discrimination as to the severity of my disability. If I currently pose a clear and present danger to myself or the community, the Secretary of KDADS may decide that I am inappropriate for community services.
5. The right to receive services for which I have been determined eligible from my choice of community service provider. Once I have been found eligible and funds are available, I should receive the service I have chosen, or it should be reported to the Secretary of KDADS that I am waiting for that service.
6. The right to continue to receive services for which I am eligible as long as state or federal funding support continues. I also have the right to transfer that level of state and federal financial support if I move from one service area to another within the state of Kansas.
7. The right to take advantage of the CDDO dispute resolution process, including internal and external appeal procedures to settle any disagreement with the CDDO, any affiliate, or any other component of the community service system.
8. The right to receive information regarding the CDDO local Quality Assurance Committee and Council of Community Members.
9. The right to receive information about self-advocacy groups.
10. The right to receive services provided in a way that is based on my Person-Centered Support Plan (PCSP) and listed in my Person-Centered Service Plan (PCSP). My services must offer me opportunities for choice and ensure that all of my rights are respected and protected, including those listed in K.A.R. 30-63-22.

As an individual who resides in an Intermediate Care Facility which services Individuals with Intellectual Disabilities (ICF/IID), my core rights in connection with the CDDO according to Kansas law and regulations (K.A.R. 30-64-22 and 30-64-29) include the following:

1. The right to have equal access to services if I am referred to the CDDO for possible services.
2. The right for myself or my guardian (if one has been appointed) to receive information at least once a year offered in a way that is easy to understand, including:
  - a) The types of community services available in my area and information about the providers of those services; and
  - b) My rights as described in the Developmental Disabilities Reform Act and implementing Regulations. The commission will approve the content of this information.
3. The right for myself, my family, and my guardian (if one has been appointed) to receive information on services or supports that are currently available or could be made available within 90 days in or near my home county once eligibility has been achieved.
4. The right to have the CDDO offer to provide or arrange to provide these services and supports when it's time to do so.

The above-mentioned rights have been approved by the commission May 8, 2018.

A handwritten signature in cursive script that reads "Amy Penrod".

Amy Penrod, Commissioner  
Kansas Department for Aging and Disability Services  
Community Services and Programs Commission